

Audit Committee Work Programme for the 2024/25 Municipal Year

Appendix 1

| 2024/25 | | |
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| Meeting Date & Venue | Agenda Item | Summary of Report Issue |
| Thursday 27 June 2024 at 6.00 pm | Local Code of Corporate Governance. | This is an update to the previously agreed Local Code of Corporate Governance. |
| | Internal Audit and Counter Fraud Progress Report Q4 2023/24 | An update report on the progress made by the Internal Audit Service. |
| | Proposed Audit Committee Work Programme for 2024/25 | This report detailing the proposed work programme for 2023/24 including actions required to support the approval of the Statement of Final Accounts which are not yet closed. |
| | 2023/24 Annual Audit and Opinion Report to Audit Committee | This is the Annual Report of the Chief Internal Auditor on the overall Internal Control Environment of the Council for the financial year 2023/24. |
| | Draft 2023/24 Annual Statement of Accounts | This is the report to the Audit Committee on the draft Statement of Accounts which also details the outturn for the financial year 2023/24. |
| | Treasury Management Review 2023/24 | The annual review of Treasury Management for 2023/24 by the Audit Committee. |
| | Self-Assessment of the work undertaken by the Audit Committee during 2023/24, and Annual Report to Council. | The outcome of the workshop for Members held on 6 th March 2023 to undertake their assessment of the Committee's effectiveness during the year 2023/24 and draft Annual Report to full Council on the work of the Committee for the year including the Committee's action plan for self-development. |
| | Private Report; Update on the Corporate Risk Register | A report on the Corporate Risk Register to 31 March 2024. |
| Thursday 25 July 2024, 6.00pm. | Update on External Audit Matters | An update produced by the External Auditor of issues to be brought to the attention of this Committee. |

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| | Audit Committee Chair – Charged with Governance, Management Processes and Arrangements. | The draft response of the Audit Committee Chair to provide key assurances to support the Audit Process which are then discussed by the Committee. |
| | Director of Finance – Charged with Governance, Management Processes and Arrangements. | The draft response of the Director of Finance to provide key assurances to support the Audit Process which are then discussed by the Committee. |
| | Treasury Management Update Quarter 1 Monitoring Report | A report outlining Treasury Management activity in Quarter 1 of 2024/25. |
| | Internal Audit and Counter Fraud Progress Report Q1 2024/25 | An update report on the progress made by the Internal Audit Service. |
| | Internal Audit review work in connection with DLUHC funded projects. | A report on Internal Audit review work in connection with DLUHC funded projects. |
| | Proposed Audit Committee Work Programme for 2024/25 | This report detailing the proposed work programme for 2023/24 including actions required to support the approval of the Statement of Final Accounts which are not yet closed. |
| | Private Report; Senior Information Risk Owner update | This updates the Audit Committee on the key matters relating to data protection and information security breaches to 30 June 2024. |
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| Thursday 28 November 2024, 6.00 pm | Update on External Audit Matters | An update produced by the External Auditor of issues to be brought to the attention of this Committee. |
| | 2023/24 Statement of Final Accounts | This report provides an update on the 2023/24 draft Statement of Accounts and associated issues arising from the external audit. |
| | Treasury Management Mid-Year Review 2024/25 | The planned scrutiny of the 2024/25 Treasury Management Mid-Year review before submission to Cabinet. |

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| | Proposed Audit Committee Work Programme for 2023/24 | This report detailing the proposed work programme for 2023/24 including actions required to support the approval of the 2023/24 Statement of Accounts. |
| | Private Report; Update on the Corporate Risk Register | A report on the Corporate Risk Register to 30 September 2024. |
| | Private Report; Update on the Annual Governance Statement for 2023/24 and new issues for 2024/25. | This updates the Audit Committee on key matters included within the Annual Governance Statement. |
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| Thursday 30 January 2025, 6.00pm | External Audit Progress Report | An update produced by the External Auditor of issues to be brought to the attention of this Committee. |
| | External Audit of Teachers' Pensions Agency Return 2022/23 | This report considers the feedback following the external audit of the Teachers' Pension Agency return. |
| | Treasury Management Strategy Statement 2025/26 | This report sets out the proposed Treasury Management Strategy for 2025/26 to support the Corporate Objectives of the Council. |
| | Q3 Treasury Management Update | A report outlining Treasury Management activity in Quarter 3 of 2024/25. |
| | Internal Audit Progress Report 2023/24 Q3 2024/25 | This is the routine report on the progress made against the agreed audit and counter fraud plan. |
| | Updated Audit Committee Work Programme for 2024/25. | A report detailing the proposed work programme for 2024/25. |
| | Private Report; Update on the Corporate Risk Register | A report on the Corporate Risk Register to 30 December 2024. |
| | Private Report; Senior Information Risk Owner update | This updates the Audit Committee on the key matters relating to data protection and information security breaches to 30 December 2024. |
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| Thursday 27 March 2025, 6.00pm | External Audit Progress Report | An update produced by the External Auditor of issues to be brought to the attention of this Committee. |
| | Audit Completion Report | This report details the Audit Completion report on completion of the audit. |
| | 2024/25 Final Accounts – Proposed Accounting Policies and Critical Judgements | In line with best practice, approval is sought for the significant accounting policies and critical judgements to be adopted in preparation for the completion of the 2024/25 Statement of Accounts. |
| | Housing Benefit Subsidy Audit 2023/24 | This report considers the feedback on the external audit of the Housing Benefit Subsidy Grant claim. |
| | Internal Audit Charter 2025/26 | An updated Internal Audit Charter for the financial year 2025/26. |
| | 2025/26 Internal Audit and Counter Fraud Plan | The proposed plan of work for the financial year 2025/26 to enable review by the Committee. |
| | Audit Committee Work Programme for 2024/25 and a proposed programme for the future financial year – 2025/26. | A report detailing the 2024/25 work programme and proposed work programme for 2025/26. |
| | 2025/26 Internal Audit and Counter Fraud Plan | The proposed plan of work for the financial year 2025/26 to enable review by the Committee. |
| | Private Report; Update on the Corporate Risk Register | An update on the Corporate Risk Register as of 31 December 2024 to include issues during the period to March 2025. |